

OFFICE OF THE CITY MANAGER NO. LTC# 366-2013

LETTER TO COMMISSION

TO:

Mayor Matti Herrera and Members of the City commission

FROM:

Jimmy L. Morales, City Manager

DATE:

October 8, 2013

SUBJECT:

Surface Parking Lots 12X & 1¼X – "Termination for Convenience" of Carivon

Construction Company

The purpose of this Letter to Commission (LTC) is to inform you that the City Administration has terminated for convenience the recently executed contract with Carivon Construction Company (Carivon) relating to the construction of Surface Parking Lots 12X and 17X, located at 900 Washington Avenue and 1262 Collins Avenue, respectively.

The City Commission awarded this contract to Carivon at its July 17, 2013 meeting. A Purchase Order was not executed until September 6, 2013 due to delays by the contractor in providing required documentation, as well as the required time to execute the contract and process the purchase order.

The contract provides for 120 days to substantially complete the project. This means that both parking lots would have been inactive well into the high parking demand season. The contractor was not able to guarantee/hold their pricing until the off-peak season, so their contract was terminated for convenience.

Following the termination of the contract, the CIP Department will work closely with the Procurement Department to reissue the Invitation to Bid (ITB) for this project, in January of 2014, so as to begin construction during the parking off-peak season (April 2014).

JMT/DM/HC/EB

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